



OFFICE OF THE ROURKELA MUNICIPAL CORPORATION

UDITNAGAR, ROURKELA, ODISHA-769012

E-mail ID: rourkelamunicipality@gmail.com

Ref No. 12321

Date. 17.09.2022

INVITATION OF BID FOR EXPRESSION ON INTEREST FOR DESIGN, SUPPLY AND INSTALLATION OF SIGNAGE AT DIFFERENT LOCATIONS OF ROURKELA CITY

Rourkela Municipal Corporation (RMC) invites "Expression of Interest (EOI)" from intending reputed registered firms/manufacturers/suppliers for Design, Supply & Installation of Stainless Steel Retro Reflective Signage at Different Locations of Rourkela City. The detail of the Bid document is available in the RMC website i.e www.rmc.nic.in . The interested Bidders may download the Bid document from RMC website from 19.09.2022 onwards.

The sealed Bid shall be submitted to the Commissioner, Rourkela Municipal Corporation, Uditnagar, Rourkela, Dist.-Sundargarh (Odisha), PIN-769012 on or before 30.09.2022 by 1.00 P.M. (in any working day) through registered post/Speed post/ Courier or in person super scribing as "**EOI for Design, Supply & Installation of Stainless Steel Retro Reflective Signage at Different Locations of Rourkela City**". The EOIs will be opened in presence of suppliers or their authorized representatives on the same day at 4.00 P.M. If the last date of submission, opening of EOI and other schedule happens to be a holiday, the next working day will be treated as the schedule for the same. Authority reserves the right to accept/ reject any or all the EOIs without assigning any reason thereof.

Memo No. 12322

Copy to Office Notice Board/ MIS, RMC for general public information and uploading of the EOI in the RMC website.

Commissioner
Rourkela Municipal Corporation

Date: 17.9.2022

Memo No. 12323

Copy to the Director, I&PR Dept., Govt. of Odisha, Bhubaneswar for information and requested to publish the copy of above-mentioned notice in Two highly circulated Odia dailies (All Editions) and One highly circulated English daily on 19.09.2022. The font size should be 8 Points and rate should be as per I&PR.

Commissioner
Rourkela Municipal Corporation

Date: 17.9.2022

Commissioner
Rourkela Municipal Corporation

Scope of the Works

Sl. No	Name of the Item	Specification	Approx. Quantity	Period of Completion
1	Retro reflective Sign Board	<p>Design, Supply and Installation of High Intensity Prismatic Retro Reflective Sign Boards confirming to Type-IV (HIP) make IRC 67-2010, ASTM D-4956, 09 made of 3mm thick substrate of Aluminum Composite Panels having 0.25 mm thick skin of Aluminum. The both side is to be covered with HIP retro reflective sheeting confirming to Type-IV (HIP) of ASTM with colour and design printed & laminated sheeting as per approved colour scheme. The ACP is to be routed, folded and fixed on top, bottom and sides with back frame of Stainless Steel 25 mm square tube with 3" round pipe double post (10' each) with welding, drilling, rivets not/bolts. Double Sided Signboard including 0.45x0.45x0.6m pit with concrete.</p> <p>Board Size: 6 Feet X 4 Feet</p>	150	30 Days
2	Retro reflective Sign Board	<p>Design, Supply and Installation of High Intensity Prismatic Retro Reflective Sign Boards confirming to Type-IV (HIP) make IRC 67-2010, ASTM D-4956, 09 made of 3mm thick substrate of Aluminium Composite Panels having 0.25 mm thick skin of Aluminium. The both side is to be covered with HIP retro reflective sheeting confirming to Type-IV (HIP) of ASTM with colour and design printed & laminated sheeting as per approved colour scheme. The ACP is to be routed, folded and fixed on top, bottom and sides with back frame of Stainless Steel 25 mm square tube with 3" round pipe double post (10' each) with welding, drilling, rivets not/bolts. Double Sided Signboard including 0.45x0.45x0.6m pit with concrete.</p> <p>Board Size: 4 Feet X 2.5 Feet</p>	200	30 Days

Terms and Conditions:

- The sealed EOI with valid document of proof of the interested reputed Agencies/bidder may be sent either by Registered post/ Speed Post / Courier Service or in person and should be super scribed "**EOI for Design, Supply & Installation of Stainless Steel Retro Reflective Signage at Different Locations of Rourkela City**" on the envelope.
- The applicant shall have PAN and valid GST Registration No. and must submit the photocopy along with the EOI. The same shall produce in original for verification at the time of opening of tender failing which the quotation will be rejected.
- Average annual turnover of INR 40 Lakhs (Rupees Forty Lakhs only) or above for the preceding 3 financial years (2018-19, 2019-20 & 2020-21) as per the statement duly certified by the Statutory Auditor / Chartered Accountant (FORM-II).
- Any Applicant which has been barred by any Central/ State Govt. agencies/ PUS in India, or any entity controlled by them, from participating in any project would not be eligible for participation.
- The Proposal must be submitted along with Form-I to IV and signed copy of the EOI document.
- No Consortium/ JV shall be allowed to participate in this EOI.
- The non-refundable Document fees of Rs.5000/- (Rupees Five Thousand only) must be submitted in the form of Demand-Draft drawn on a scheduled commercial bank in favour of "Commissioner, Rourkela Municipal Corporation, Rourkela" payable at Rourkela may be placed in an envelope.
- The sealed Bid shall be submitted to the Commissioner, Rourkela Municipal Corporation, Uditnagar, Rourkela, Dist.-Sundargarh (Odisha), PIN-769012 on or before 30.09.2022 by 1.00 P.M. (in any working day) as described above. The EOIs will be opened in presence of suppliers or their authorized representatives on the same day at 4.00 P.M. If the last date of submission, opening of EOI and other schedule happens to be a holiday, the next working day will be treated as the schedule for the same.
- E.M.D. (refundable) of Rs.1,00,000/- (Rupees one Lakh) only should be enclosed along with the EOI duly pledged in favour of Commissioner, Rourkela Municipal Corporation, Rourkela in shape Demand Draft from a scheduled commercial bank payable at Rourkela only. EMD of unsuccessful bidder will be returned without interest immediately after tender process is over. EMD of successful bidder will be retained as Security deposit and returned without interest after successful installation and fulfilling all the term & conditions mentioned in the bidding.
- The qualified Bidder/ agency have to complete the installation work within 30 days from the date of placement of work order. Any extension of time schedule will be at discretion of RMC Authority. If the selected Bidder fails to complete the job within the stipulated time period, RMC will be entitled to charge @1% of the accepted contract sum per week subject to a maximum of 10% of the accepted quoted price.
- Failing the service as per the terms and conditions of the EOI, lead to termination of the work order and forfeiting the entire amount of Security deposit.
- The qualified bidder has to install the signages at various places of Rourkela city.
- The location details will be supplied subsequently before installation of the signages.
- All the signages must meet the standard dimension and specification mentioned in bidding documents. All the signages must be uniform with respect to Size and design in all locations. Any kind of variation found in this regard will not be accepted and will lead to termination of the contract.

- The content design part of the signage is at the bidder scope. However, the content information to be collected from the office of the undersigned.
- The design of the content of each signage must be approved by the undersigned well before the finalization of the same. Only after formal approval the same may be placed in the signage.
- Any firm/bidder having experience in manufacturing & supplying of such types of display Boards to Government organizations will be given preference while selection of the bidder.
- Bidder found lowest quoted price will be awarded.
- Delivery, freight, commissioning and all other similar charges shall be borne by the Bidder and no separate payments shall be made of these accounts.
- The undersigned may engage one or more agencies with price negotiation.
- Corrigendum, addendums and subsequent clarification of the EOI terms, if any, can be downloaded from the official website of RMC i.e. www.rmc.nic.in only.
- The undersigned reserves the right to accept or reject any or all EOIs without assigning any reason thereof.

Sd/-
Commissioner
Rourkela Municipal Corporation

FORM-I

Applicant's Profile

1	Name of the Firm/manufacturer/supplier	
2	Name of the Authorized person	
3	Address	
4	Contact Number	
5	E-mail ID	
6	Year of Establishment (Not applicable in case of Individual Artist)	
7	PAN No. (Photocopy to be attached)	
8	GST No. (Photocopy to be attached)	
9	Any Govt. Experience (work order/ agreement copy/ completion certificate etc.)	
10	Details of Income Tax Returned filed in last 3years (Evidence to be attached):	
11	Document Fee of Rs.5000/- (Rupees Five Thousand only)	DD No. _____ Date. _____ Name of the Bank _____
12	EMD of Rs.1,00,000/- (Rupees One Lakh only)	DD No. _____ Date. _____ Name of the Bank _____

Date:

Signature of Authorized person with Seal

Place:

Name:

Designation:

FORM-II

Average Annual Turnover in Last Three Financial Years

The Annual Turnover for the last three financial years of M/s _____ are given below and certified that the statement is true and correct.

Year	Annual Turnover in Rs.
2018-19	
2019-20	
2020-21	

Average annual turnover for the above three years in Rs. _____
(_____)

Date:

**Signature of Auditor /
Chartered Accountant**

Place:

Name:

Seal:

Membership No:

Regd. No. of Firm:

Note: To be issued in the letter head of the Auditor / Chartered Accountant mentioning the membership number.

FORM-III

Format for Affidavit Certifying that Entity / Director/s of Entity are not Blacklisted

(On a Stamp Paper of relevant value)

Affidavit

I M/s. Sole Applicant, (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s / director/s are not barred or blacklisted by any state government or central government / department / agency/PSU in India from participating in Project/s, either individually or as member of a Consortium as on _____.

We further confirm that we are aware that as per the EOI, our application would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of the EOI at any stage of the Evaluation Process or thereafter.

Dated thisDay of, 2022

Name of the participant:

.....
Signature of the Authorized Person

.....
Name of the Authorized Person

FORM-IV**Financial Proposal of Applicant**

Name of the EOI: EOI for Design, Supply & Installation of Stainless Steel Retro Reflective Signage at Different Locations of Rourkela City.

Sl. No	Name of the Item	Specification	Quoted Unit Price in Rs. (In Figure)	Quoted Unit Price in Rs. (In Words)
1	Retro reflective Sign Board	Design, Supply and Installation of High Intensity Prismatic Retro Reflective Sign Boards confirming to Type-IV (HIP) make IRC 67-2010, ASTM D-4956, 09 made of 3mm thick substrate of Aluminum Composite Panels having 0.25 mm thick skin of Aluminum. The both side is to be covered with HIP retro reflective sheeting confirming to Type-IV (HIP) of ASTM with colour and design printed & laminated sheeting as per approved colour scheme. The ACP is to be routed, folded and fixed on top, bottom and sides with back frame of Stainless Steel 25 mm square tube with 3" round pipe double post (10' each) with welding, drilling, rivets not/bolts. Double Sided Signboard including 0.45x0.45x0.6m pit with concrete.		
	A.	Board Size: 6 Feet X 4 Feet		
	B.	Board Size: 4 Feet X 2.5 Feet		

We agree all the terms & condition of the EOI and certified that the rate quoted above is including of GST and other applicable taxes, transportation, loading & unloading, manpower and commissioning cost etc. No extra amount, whatsoever it may be, shall be charged at any point of time.

Date:

Signature of Authorized person with Seal

Place:

Name:

Designation:

Company Name: